



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, OCTOBER 5, 2021
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
DAVID J WARD, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on agenda items only.
6. Presentation re: Fire Prevention Month.
7. Consideration of the following bills: General Fund – \$350,621.19 Capital Fund - \$171,832.89, Cable TV - \$5,205.83, TID #5 - \$6,750.00, Solid Waste Enterprise Fund - \$4,296.78 and Compost Site Enterprise Fund - \$100.00 for a grand total of \$538,806.69 [roll call]
8. CONSENT AGENDA
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 9/21/21 regular and 9/27/21 special Common Council minutes.
 - * b. Place the following minutes on file:
 - (1) Police & Fire Commission – 7/20/21
 - (2) Sturgeon Bay Utility Commission – 8/10/21
 - (3) Local Arts Board – 9/8/21
 - (4) Joint Review Board – 9/14/21
 - (5) Finance/Purchasing & Building Committee – 9/14/21
 - (6) City Plan Commission – 9/15/21
 - (7) Committee of the Whole – 9/27/21
 - * c. Consideration of: Approval of Beverage Operator licenses.
9. Mayoral Appointments.
10. First reading ordinance re: Repeal and recreate Section 1.166 – Local Arts Board.
11. City Administrator report.
12. Mayor’s report.
13. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: Oct 1, 2021

Time: 12:00 pm

By: JM

NOTE: COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC TO OBSERVE AND RENDER PUBLIC COMMENT ON AGENDA ITEMS ONLY. THE MEETING WILL BE LIVESTREAMED AT <https://sbtv.viebit.com/> AND CABLE ACCESS CHANNEL 988.

CITY OF STURGEON BAY
GENERAL PROCEDURES FOR PUBLIC COMMENT AT COMMON COUNCIL MEETINGS

Any citizen requesting to address the Council during the public comment portion of the meeting:

- Must fill out a "Request to Comment" form and turn it in to the City Clerk or Mayor PRIOR to the start of the meeting. Name and address must be filled in. Indicate the agenda item number that you are planning to provide public comment on. Public Comment will be restricted to Agenda Items only.
- Individuals will have a maximum of three (3) minutes to address the Council. A total of 30 minutes will be allotted to Public Comment per meeting, unless the Council body agrees to extend the time. The extensions will be 15 minute additional increments.
- Priority will be given to City residents.
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

NOTE: IF TOPICS THAT WILL GENERATE SIGNIFICANT POTENTIAL FOR PUBLIC COMMENT APPEAR ON THE COUNCIL AGENDA, A PUBLIC HEARING WILL TAKE PLACE PRIOR TO THE COUNCIL MEETING.

RESPECTFULLY,
MAYOR DAVID J. WARD

REVISED: 6/2/20

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

7.

7.

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
REVENUE				
19865	STURGEON BAY SCHOOL DISTRICT	ROUTER DATA REIMBURSE	01-000-000-49999	320.00
19880	STURGEON BAY UTILITIES	2020.2021 T ROLL ADD'L COLLECT	01-000-000-24340	55.53
19880		2020.2021 T ROLL ADD'L COLLECT	01-000-000-12110	793.27
R0001716	ADVOCATES IN HOME CARE	SHELTER FEE REFND/ADVOCATES	01-000-000-46300	55.00
R0001716		SHELTER FEE REFND/ADVOCATES	01-000-000-24214	2.75
R0001716		SHELTER FEE REFND/ADVOCATES	01-000-000-24215	0.28
TOTAL REVENUE				1,226.83
2019 CAPITAL EQUIP & PROJ				
01761	ASSOCIATED TRUST COMPANY	GO PROM NOTE 8.22.19	01-000-906-70002	475.00
TOTAL 2019 CAPITAL EQUIP & PROJ				475.00
TOTAL GENERAL FUND				1,701.83
CITY COUNCIL				
12300	LEAGUE OF WI MUNICIPALITIES	CONF REGISTRATION/WILLIAMS	01-105-000-55600	202.00
TOTAL				202.00
TOTAL CITY COUNCIL				202.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	08/21 TRAFFIC MATTERS	01-110-000-55010	3,285.00
BUELOW	BUELOW, VETTER, BUIKEMA,	08/21 GENERAL LABOR MATTERS	01-110-000-57900	3,540.00
TOTAL				6,825.00
TOTAL LAW/LEGAL				6,825.00
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	CONFERENCE MILEAGE/CLARIZIO	01-115-000-55600	85.12
USBANK	US BANK	LUNCH ROOM COFFEE POT	01-115-000-54999	42.19
USBANK		CONFERENCE REG/CLARIZIO	01-115-000-55600	125.00
USBANK		LODGING/REINHARDT	01-115-000-55600	321.00
TOTAL				573.31
TOTAL CITY CLERK-TREASURER				573.31
ADMINISTRATION				
USBANK	US BANK	SANDWICH BAGS/ARTS BOARD	01-120-000-56650	2.96
USBANK		BEVERAGES/NAPKINS-ARTS BRD	01-120-000-56650	27.91
USBANK		CSR SUPPLIES	01-120-000-54999	23.92
USBANK		SWAG BAG -SEN BALDWIN VISIT	01-120-000-56650	38.16
USBANK		SUPPLIES	01-120-000-56650	4.03
TOTAL				96.98

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL ADMINISTRATION				96.98
COMPUTER				
USBANK	US BANK	2 CAMERA LICENSE	01-125-000-55550	598.00
USBANK		ZOOM	01-125-000-55550	63.99
TOTAL				661.99
TOTAL COMPUTER				661.99
PUBLIC WORKS ADMINISTRATION				
17700	QUILL CORPORATION	POST IT NOTES	01-150-000-51950	0.10
17700		ENVELOPES, PAPER, LEGAL PDS, TAPE	01-150-000-51950	114.85
TOTAL				114.95
TOTAL PUBLIC WORKS ADMINISTRATION				114.95
CITY HALL				
03159	SPECTRUM	08/21 FIRE CABLE SVC	01-160-000-58999	142.25
23730	WPS	421 MICHIGAN STREET	01-160-000-56600	892.17
R0000509	NATIONAL ELEVATOR INSPECTION	ELEVATOR INSPECTION	01-160-000-58999	164.00
USBANK	US BANK	WATER BOTTLE KIT	01-160-000-54999	494.72
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHTS	01-160-000-51850	187.16
TOTAL				1,880.30
TOTAL CITY HALL				1,880.30
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ACKERMAN STREET NOTICE	01-199-000-57450	119.69
08167		ORD 1390 PUBLICATION	01-199-000-57450	17.49
08167		ORD 1389 PUBLICATION	01-199-000-57450	17.49
08167		ORD 1388 PUBLICATION	01-199-000-57450	31.99
08167		ORD 1387 PUBLICATION	01-199-000-57450	18.14
08167		JUNE COUNCIL MIN PUBLICATION	01-199-000-57450	72.87
08167		ZBA NOTICE METHODIST CHURCH	01-199-000-57450	38.77
08167		PHN-JACE SCHMELZER-DRIVETHRU	01-199-000-57450	36.41
08167		PHN-JRB & PLAN COM TID 5	01-199-000-57450	88.35
08167		JULY COUNCIL MINS	01-199-000-57450	158.60
08167		ORD 1391 PUBLICATION	01-199-000-57450	16.83
US BANK	US BANK EQUIPMENT FINANCE	09/21 FIRE COPIER	01-199-000-55650	99.50
US BANK		09/21 COPY OVERAGE	01-199-000-55650	4.69
TOTAL				720.82
TOTAL GENERAL EXPENDITURES				720.82

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT				
22800	WALMART	2 KEYBOARDS	01-200-000-51950	85.94
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-200-000-51950	75.58
USBANK	US BANK	WI CHIEF MEMBRSHIP/HOUGAARD	01-200-000-56000	80.00
USBANK		BUSINESS CARS/SHEW & ENGEBOSE	01-200-000-51600	48.51
USBANK		CR123A FLASHLIGHT BATTERIES	01-200-000-51950	45.88
TOTAL				335.91
TOTAL POLICE DEPARTMENT				335.91
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	RADIO REPAIR	01-215-000-57550	102.00
02005		SQUAD 40 MICROPHONE	01-215-000-57550	104.00
03133	CELLCOM WISCONSIN RSA 10	08/21 PORT SEC CAMERA	01-215-000-58999	52.97
04590	HUMANE SOCIETY	2021 4TH QTR ANIMAL CONTROL	01-215-000-55100	3,750.00
04696	DOOR COUNTY TREASURER	08/21 FUEL	01-215-000-51650	3,877.21
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 80 MAINTENANCE	01-215-000-58600	349.32
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	45.27
JIM FORD		EXPLORER MAINTENANCE	01-215-000-58600	355.22
JIM FORD		SQUAD 80 MAINTENANCE	01-215-000-58600	178.89
JIM FORD		SQUAD 50 MAINTENANCE	01-215-000-58600	55.70
PRO	PRO HYDRO-TESTING, LLC	HYDRO-TESTING SCUBA TANKS	01-215-000-54999	186.00
PSYCH	PSYCHEMEDICS CORPORATION	LAB TEST/CSO MULTER	01-215-000-57100	45.50
SEPTIC	SEPTIC MAINTENANCE OF DOOR CTY	GARAGE FLOOR DRAIN CLEANER	01-215-000-54999	220.00
USBANK	US BANK	CELLPHONE CASE	01-215-000-58250	24.08
USBANK		FUEL	01-215-000-51650	19.70
TOTAL				9,365.86
TOTAL POLICE DEPARTMENT/PATROL				9,365.86
POLICE DEPT. / INVESTIGATIONS				
ENGLAND	NEW ENGLAND FLAG & BANNER, INC	DIGITALLY PRINTED BANNER	01-225-000-57950	1,556.08
TOTAL				1,556.08
TOTAL POLICE DEPT. / INVESTIGATIONS				1,556.08
FIRE DEPARTMENT				
04696	DOOR COUNTY TREASURER	08/21 FUEL	01-250-000-51650	1,959.73
12100	LAMPERT YARDS INC	LUMBER/SCREWS	01-250-000-54999	50.22
15890	PACK AND SHIP PLUS	SHIPPING-DRONE REPAIR	01-250-000-54999	16.19
15890		SHIPPING	01-250-000-54999	24.31
15890		SHIPPING	01-250-000-54999	20.55
15890		SHIPPING	01-250-000-54999	8.32
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	184.10
18448	RENNERTS FIRE EQUIP SER INC	AIR EJECT PARTS	01-250-000-53000	259.39
18448		AIR EJECT & BOOTS	01-250-000-53000	126.53
18448		AIR EJECT PARTS	01-250-000-53000	65.02
23730	WPS	09/21 656 S OXFORD-WS FIRE	01-250-000-56600	39.84

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	FILTERS	01-250-000-54999	45.08
PRO	PRO HYDRO-TESTING,LLC	HYDRO TEST SCBA	01-250-000-56250	2,015.00
PRO		HYDRO TEST ESCAPE SCBA	01-250-000-56250	217.00
PRO		HYDRO TEST DOT STORAGE	01-250-000-56250	156.00
PRO		VALVE STORAGE	01-250-000-56250	78.95
USBANK	US BANK	RADIO PROGRAMMING CABLE	01-250-000-57550	32.65
USBANK		PUB ED MATERIALS	01-250-000-52250	641.46
USBANK		HAND CLEANER	01-250-000-54999	155.31
USBANK		FLIGHT/DIETMAN CLASS VIRGINIA	01-250-000-55600	960.40
USBANK		DATA	01-250-000-58250	546.59
USBANK		CHARGERS & MOUNTS	01-250-000-57550	404.49
USBANK		PUB ED SUPPLIES	01-250-000-52250	121.95
USBANK		PUB ED SUPPLIES	01-250-000-52250	274.34
USBANK		PUB ED SUPPLIES	01-250-000-52250	101.89
USBANK		CHIEF EDUCATION CONFERENCE	01-250-000-55600	225.00
USBANK		AC EDUCATION CONFERENCE	01-250-000-55600	225.00
USBANK		PHONE CHARGING DOCK	01-250-000-57550	256.68
USBANK		UNIFORM BOOTS	01-250-000-52900	287.10
USBANK		RADIO HEADSET -2	01-250-000-57550	384.95
USBANK		GAS METER REFERENCE CARDS	01-250-000-52350	74.00
USBANK		PORTABLE PROGRAM CABLE	01-250-000-57550	37.95
USBANK		LODGING/MONTEVIDEO	01-250-000-55600	410.00
USBANK		MEAL EXPNSE/MONTEVIDEO	01-250-000-55600	9.68
USBANK		MEAL EXPNSE/MONTEVIDEO	01-250-000-55600	8.74
USBANK		MEAL EXPNSE/MONTEVIDEO	01-250-000-55600	16.72
USBANK		LODGING/MONTEVIDEO	01-250-000-55600	164.00
USBANK		MEAL EXPNSE/MONTEVIDEO	01-250-000-55600	9.21
USBANK		FUEL	01-250-000-51650	34.92
USBANK		OFFICE SUPPLIES	01-250-000-51950	25.61
USBANK		LAUNDRY SOAP	01-250-000-54999	38.88
USBANK		AED PADS	01-250-000-52350	185.85
WARNER	WARNER-WEXEL LLC	ASSORTED CLEANING SUPPLIES	01-250-000-54999	245.40
TOTAL				11,145.00
TOTAL FIRE DEPARTMENT				11,145.00
STORM SEWERS				
USBANK	US BANK	HIP BOOTS	01-300-000-54999	112.65
USBANK		HIP BOOTS	01-300-000-54999	83.93
TOTAL				196.58
TOTAL STORM SEWERS				196.58
STREET SWEEPING				
25700	ZARNOTH BRUSH WORKS INC	GUTTER BROOMS	01-330-000-51400	447.00
TOTAL				447.00
TOTAL STREET SWEEPING				447.00

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

STREET SIGNS AND MARKINGS

19275	SHERWIN WILLIAMS	PAINT SPRAYER STRAINER	01-420-000-52100	16.84
USBANK	US BANK	PAINT SPRAY NOZZLES	01-420-000-52100	65.18
TOTAL				82.02
TOTAL STREET SIGNS AND MARKINGS				82.02

STREET MACHINERY

04545	DOOR COUNTY COOPERATIVE/NAPA	TAIL LIGHT	01-450-000-53000	127.90
04545		ASSORTED SUPPLIES	01-450-000-53000	633.06
04545		WHEEL SEAL KIT	01-450-000-53000	36.70
04545		CORE DEPOSIT CREDIT	01-450-000-53000	-134.00
04696	DOOR COUNTY TREASURER	08/21 FUEL 501.01G	01-450-000-51650	1,407.34
04696		08/21 DSL FUEL 571.48G	01-450-000-51650	1,636.72
06005	JFTCO, INC	MATERIALS GRADER REPAIRS	01-450-000-53000	526.78
06005		MATERIALS GRADER REPAIR	01-450-000-53000	103.95
06005		MATERIALS GRADER REPAIRS	01-450-000-53000	3,044.56
06005		MATERIALS GRADER REPAIRS	01-450-000-53000	675.74
EIS	EIS IMPLEMENT INC	TRACTOR PARTS & REPAIR	01-450-000-53000	691.42
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	OIL FILTER	01-450-000-53000	10.76
JX ENT	JX ENTERPRISES, INC.	FUEL FILTER	01-450-000-53000	421.21
JX ENT		FUEL FILTER	01-450-000-53000	21.99
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERY & CORE CHARGE	01-450-000-53000	59.06
O'REILLY		22 PC SOCKET SET	01-450-000-52700	31.99
O'REILLY		OIL	01-450-000-53000	69.98
USBANK	US BANK	TRANSMISSN TOUBLESBOOT SOFTWRE	01-450-000-53000	316.50
USBANK		CUMMINS SOFTWARE-TROUBLESHTING	01-450-000-52700	770.00
TOTAL				10,451.66
TOTAL STREET MACHINERY				10,451.66

CITY GARAGE

01766	AURORA MEDICAL GROUP	DOT DRUG SCREENS	01-460-000-57100	150.00
APPLIED	APPLIED INDUSTRIALTECH INC	PLUGS	01-460-000-54999	44.30
TOTAL				194.30
TOTAL CITY GARAGE				194.30

PARK & RECREATION ADMIN

USBANK	US BANK	MICROSOFT EXCEL TRNING/BARKER	01-500-000-56050	129.00
TOTAL				129.00
TOTAL PARK & RECREATION ADMIN				129.00

PARKS AND PLAYGROUNDS

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03025	CAPTAIN COMMDES INC	PORT A POTTI RENTAL DOG PARK	01-510-000-58999	100.00
04545	DOOR COUNTY COOPERATIVE/NAPA	OUTER TIE ROD END	01-510-000-53000	393.49
04545		FRONT END PARTS/P10	01-510-000-53000	125.89
04696	DOOR COUNTY TREASURER	08/21 FUEL 716.69 G	01-510-000-51650	2,013.18
04696		08/21 DSL FUEL 205.53 G	01-510-000-51650	588.64
08225	HERLACHE SMALL ENGINE	WEED TRIMMER REPAIR	01-510-000-51900	27.00
19240	SERVICE MOTOR CO	PINS/ROLLERS	01-510-000-51900	54.08
23730	WPS	09/21 335 S 14TH AVE-MEM FLD	01-510-000-56600	29.59
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	MOWER PARTS	01-510-000-51900	4.34
COMMREC	COMMERICAL RECREATION	PLAYGRND EQUIP REPLCE HARDWRE	01-510-000-51750	208.90
LONDO	RYAN LONDO	SAFETY BOOT REIMBURSE/R LONDO	01-510-000-56800	189.90
USBANK	US BANK	CHUTE BLOCKER	01-510-000-51900	338.50
WARNER	WARNER-WEXEL LLC	CLEANING SUPPLIES	01-510-000-51850	155.83
TOTAL				4,229.34
TOTAL PARKS AND PLAYGROUNDS				4,229.34
BALLFIELDS				
BALLFIELDS				
20900	TRUGREEN LIMITED PARTNERSHIP	SUNSET BALLFLD SPRAYING	01-520-000-58999	90.89
20900		ROTARY FLD SPRAYING	01-520-000-58999	90.89
20900		SUNSET BALLFLD SPRAYING	01-520-000-58999	90.89
20900		MEM BALLFLD SPRAYING	01-520-000-58999	171.81
20900		PBI FLD SPRAYING	01-520-000-58999	73.15
20900		QUINCY BALLFLDS SPRAYING	01-520-000-58999	139.67
20900		JAYCEE FLD SPRAYING	01-520-000-58999	119.72
TOTAL BALLFIELDS				777.02
TOTAL BALLFIELDS				777.02
MUNICIPAL DOCKS				
23730	WPS	09/21 36 S NEENAH AVE RESTROOM	01-550-000-56600	28.62
USBANK	US BANK	CREDIT	01-550-000-58999	-7.00
USBANK		CREDIT	01-550-000-58999	-7.00
USBANK		TEST DOCK KIOSK	01-550-000-58999	7.00
USBANK		TEST DOCK KIOSK	01-550-000-58999	7.00
TOTAL				28.62
TOTAL MUNICIPAL DOCKS				28.62
COMMUNITY & ECONOMIC DEVLPMT				
15028	MARTY OLEJNICZAK	MEALS/MILEAGE/LODGING	01-900-000-55600	641.91
USBANK	US BANK	APA REGISTRATION/OLEJNICZAK	01-900-000-56000	225.00
TOTAL				866.91
TOTAL COMMUNITY & ECONOMIC DEVLPMT				866.91
TOTAL GENERAL FUND				52,582.48

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
CITY HALL				
EXPENSE				
05500	ENERGY CONTROL AND DESIGN INC	MEC-5 PANEL UPGRADE	10-160-000-59010	12,082.00
NORTHERN	NORTHERN METAL & ROOFING CO	ROOFING LABOR	10-160-000-59999	450.00
NORTHERN		ROOFING MATERIALS	10-160-000-59999	31.89
USBANK	US BANK	AIR COMPRESSOR	10-160-000-59999	1,699.99
TOTAL EXPENSE				14,263.88
TOTAL CITY HALL				14,263.88
GENERAL EXPENDITURES				
14826	NORTHEAST ASPHALT, INC.	PRJCT 2101B PAY 2 FINAL-SBU	10-199-000-51525	8,295.00
TOTAL				8,295.00
TOTAL GENERAL EXPENDITURES				8,295.00
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
14826	NORTHEAST ASPHALT, INC.	PRJCT 2101B PAY 2 FINAL-CITY	10-400-110-59095	149,274.01
TOTAL ANNUAL RESURFACING & BASE REP.				149,274.01
TOTAL ROADWAYS/STREETS				149,274.01
TOTAL CAPITAL FUND				171,832.89
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	10.05.21 CONTRACT	21-000-000-55015	5,205.83
TOTAL CABLE TV / GENERAL				5,205.83
TOTAL CABLE TV / GENERAL				5,205.83
TOTAL CABLE TV				5,205.83
TID #5 DISTRICT				
TID #5 DISTRICT				
TID #5 DISTRICT				
R0000620	ROBERT W BAIRD & CO	TID 5 PROJECT PLAN CREATION	29-350-000-55001	6,750.00
TOTAL TID #5 DISTRICT				6,750.00
TOTAL TID #5 DISTRICT				6,750.00
TOTAL TID #5 DISTRICT				6,750.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04545	DOOR COUNTY COOPERATIVE/NAPA	CONNECTOR	60-000-000-53000	10.36
04696	DOOR COUNTY TREASURER	08/21 FUEL 953.54G	60-000-000-51650	2,730.94
BRIDGEPO	BRIDGEPORT MANUFACTURING,INC	REACH CYLINDER	60-000-000-53000	1,361.86
BRIDGEPO		SHIPPING	60-000-000-53000	91.68
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	ANTI FREEZE	60-000-000-52050	101.94
TOTAL SOLID WASTE ENTERPRISE FUND				4,296.78
TOTAL SOLID WASTE ENTERPRISE FUND				4,296.78
TOTAL SOLID WASTE ENTERPRISE				4,296.78
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
03025	CAPTAIN COMMODES INC	PORT A POTTI RENTAL COMPOST	64-000-000-58999	100.00
TOTAL COMPOST SITE ENTERPRISE FUND				100.00
TOTAL COMPOST SITE ENTERPRISE FUND				100.00
TOTAL COMPOST SITE ENTERPRISE FUND				100.00
TOTAL ALL FUNDS				240,767.98

MANUAL CHECKS

AT&T MOBILITY \$1,559.00
09/14/21
Check # 89241
08/21 Police Dept Cellphone Charges
01-215-000-58250

EFT GROUP INSURANCE \$137,375.84
08/31/21
Check # 89242
08/21 Health Insurance
Various Departmental Accounts

EBC CORP \$484.00
09/16/21
Check # 89243
August & September 2021 HRA, FSA, Cobra Fees
01-600-000-50510

DELTA DENTAL \$6,194.21
09/16/21
Check # 89245
09/21 Dental Insurance
Various Departmental Accounts

EFT GROUP INSURANCE \$134,180.56
09/16/21
Check # 89245
09/21 Health Insurance
Various Departmental Accounts

SUN LIFE FINANCIAL \$4,053.89
09/16/21
Check # 89244
September & October 2021 Short/Long Term Disability
01-000-000-21545

SECURIAN FINANCIAL GROUP INC \$4,917.16
09/17/21
Check # 89246
September & October 2021 Life Insurance
01-600-000-50552

SUPERIOR VISION \$871.89
09/17/21
Check # 89248
10/21 Vision Insurance
01-000-000-21540

STURGEON BAY SCHOOL DISTRICT \$ 4,537.82
09/20/21
Check # 89250
08/21 Mobile Home Tax Payment
01-000-000-41300

PITNEY BOWES \$3,864.34
09/20/21
Check # 89251
Postage Meter Statement Charges
01-199-000-57250

TOTAL MANUAL CHECKS \$298,038.71

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	52,582.48	350,621.19
CAPITAL FUND	171,832.89	
CABLE TV	5,205.83	
TID #5 DISTRICT	6,750.00	
SOLID WASTE ENTERPRISE	4,296.78	
COMPOST SITE ENTERPRISE FUND	100.00	

TOTAL --- ALL FUNDS

~~240,767.98~~ 538,806.69

Heleen Bacon Sept 28, 2021
Jan Wilk 9/28/2021

COMMON COUNCIL
September 21, 2021

A meeting of the Common Council was called to order at 6:00 p.m. by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Statz, Williams, Gustafson, Nault, Wiederanders and Reeths were present.

Williams/Nault to adopt the second amended agenda. Carried.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund - \$1,341,221.25, Capital Fund - \$137,587.50, Cable TV - \$-348.04, TID #2 - \$3,757,175.00, TID #3 - \$88,118.75, TID #4 - \$245,904.78, Solid Waste Enterprise Fund - \$25,795.10 and Compost Site Enterprise Fund - \$110.61 for a grand total of \$5,595,564.95. Roll call: All voted aye. Carried.

Gustafson/Williams to approve consent agenda:

- a. Approval of 9/7/21 regular Common Council minutes.
- b. Place the following minutes on file:
 1. Community Protection & Services Committee – 8/5/21
 2. Cable Communication System Advisory Council – 8/5/21
 3. Aesthetic Design & Site Plan Review Board – 8/9/21
 4. Joint Parks & Recreation Committee/Board – 8/25/21
 5. Finance/Purchasing & Building Committee – 8/31/21
 6. Cable Communication System Advisory Council – 9/9/21
 7. Ad Hoc NERR Advisory Committee – 9/10/21
- c. Place the following reports on file:
 1. Police Department Report – August 2021
 2. Bank Reconciliation – August 2021
 3. Revenue & Expense Report – August 2021
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Temporary Beer & Wine license for Fall 50 LLC for Sunset Park.
- f. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay – Christmas Parade.
- g. Consideration of: Approval of Street Closure Application for Destination Sturgeon Bay – Thrills & Chills.
- h. ~~Community Protection & Services Committee recommendation re: Approve the Cable TV Budget for 2022.~~
- i. ~~Community Protection & Services Committee recommendation re: Approve changes in Section 24 of the Municipal Code – Communication Towers.~~

Carried.

There were no mayoral appointments.

Williams/Nault to read in title only and adopt the second reading of the ordinance re: Section 7.12 – Bicycles, play vehicles, and in-line skates of the Municipal Code. Carried.

Reeths/Wiederanders to read in title only and adopt the second reading of the ordinance re: Rezone from Central Business District (C-2) to Planned Unit Development (PUD) subject to requirements. Carried.

Williams/Nault to read in title only and adopt the second reading of the ordinance amending the provisions of Chapter 30.01-30.02, Municipal Code – Room Tax Ordinance. Carried.

Bacon/Wiederanders to adopt the resolution adopted fees related to park shelter rental, snow removal, and lawn mowing. Carried.

A public hearing regarding discontinuing Ackerman Street was held. It was declared open at 6:37 pm and declared closed at 6:37 pm. No one spoke.

Nault/Reeths to adopt resolution discontinuing Ackerman Street. Carried.

RECOMMENDATION

We, the Joint Parks & Recreation Committee/Board, hereby recommend to approve the proposed revisions to the Local Arts Board's organizational ordinance as approved by the Local Arts Board at their meeting on July 14, 2021, and forward to the Common Council.

JOINT PARKS & RECREATION COMMITTEE/BOARD

By: Helen Bacon, Chr.

Statz/Gustafson to adopt. Carried.

The City Administrator gave his report.

The Mayor gave his report.

Nault/Bacon to adjourn. Carried. The meeting adjourned at 6:51 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

SPECIAL COMMON COUNCIL
September 27, 2021

A special meeting of the Common Council was called to order at 4:00 p.m. by Mayor Ward. Roll call: Bacon, Statz, Williams, Gustafson, Nault, and Wiederanders were present. Reeths was excused.

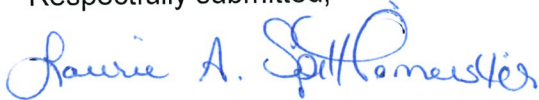
Williams/Gustafson to adopt the agenda. Carried.

City Clerk Reinhardt explained Introduction of Redistricting Ordinance – Section 1.02 of the Municipal Code. After each census, there is redistricting for each municipality. Due to the large population growth in northern Door County, County Supervisory lines have altered and no longer match ward/districts boundary lines for the City. During the redistricting process, the City was able to decrease the number of wards, maintain major street division lines and keep neighborhoods together. With a compressed timeline there will be two publication notices prior to a special Common Council meeting on October 11th. During this meeting, Council members will vote to suspend the rules and approve the first and second readings of the ordinance.

Statz/Wiederanders to introduce Redistricting Ordinance – Section 1.02 of the Municipal Code. Carried.

Nault/Williams to adjourn. Carried. The meeting adjourned at 4:06 p.m.

Respectfully submitted,



Laurie A. Spittlemeister
Deputy Clerk/Treasurer

POLICE AND FIRE COMMISSION

July 20, 2021

A meeting of the Police and Fire Commission was called to order at 1:00 p.m. by Commission President Wayne Spritka in the Community Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present. Also present from City Hall was Chief Henry.

Moved by Commissioner Herdina, seconded by Commissioner Hurley to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from July 13, 2021 Meeting
5. Discussion of: Rules and Regulations
6. Convene in Closed Session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Filling Captain of Police position and, if necessary, Sergeant position.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

7. Reconvene in open session.
8. Adjourn.

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Poulton, seconded by Commissioner Hurley to approve the minutes from the July 13, 2021 meeting. All ayes. Carried.

Rules and Regulations

- Police Department section was reviewed; changes were discussed.
- Commission Administration: 7.12 – replace Vice-President and Secretary with simply Recording Secretary. Commissioner Spritka would like to review the remainder of the section, provide feedback, and bring back to the next meeting.
- Commissioner Spritka will speak with Chief Dietman regarding the Fire Department's section, and the possibility of having a draft completed by next meeting.

Convene in Closed Session:

Moved by Commissioner VanDyke, seconded by Commissioner Poulton to convene in closed session. All ayes. Carried. Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Reconvene in Open Session:

Moved by Commissioner Hurley, seconded by Commissioner Herdina to reconvene in open session. All ayes. Carried. Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Adjourn: *Moved by Commissioner Herdina, seconded by Commissioner Poulton to adjourn. All ayes. Carried. Time of 1:5 p.m.*

Respectfully submitted,
Sarah Spude-Olson
Office Manager



STURGEON BAY UTILITIES
Regular Meeting
August 10th, 2021

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:00 p.m. Roll call: President Stewart Fett, Mayor David Ward, Commissioners Dan Williams, Steve Christoferson, Seth Wiederanders, Gary Nault and Dina Boettcher were present. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri, recording secretary Laurie Bauldry and Jeff Hoffman of Suez.

Ward/Williams to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Williams/Nault to approve the minutes of the regular Commission meeting held on July 13th, 2021. Motion carried.

The Commission proceeded to review the bills for July in the amount of \$1,675,432.02. Fett/Wiederanders to approve payment of the bills. Motion carried.

The June 2021 financials were presented. Christoferson/Ward to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

The operations report was presented by Operations Manager White. Fett/Boettcher to accept the operations report for June. Motion carried.

Council members updated the Commission members on City-related activities and developments.

The next item of business was the General Manager's report:

- a) Adjustments
- b) Focus on Energy report

There was no public comment.

Williams/Nault to adjourn. Motion carried. The meeting adjourned at 12:46 p.m.

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

CITY OF STURGEON BAY
 LOCAL ARTS BOARD MEETING
 Wednesday, September 8, 2021
 Council Chambers, City Hall, 421 Michigan Street
 9:00 A.M.

A meeting of the Local Arts Board was called to order at 9:01 A.M., by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Claire Morkin, Margaret Lockwood and melaniejane. Stephanie Trenchard joined the meeting at 9:03 A.M. Also present – Municipal Services Secretary, Patty Quinn, and City Administrative Assistant, Suzanne Miller, who arrived at 9:10 A.M.

Adoption of the Agenda: Moved by Ms. melaniejane and seconded by Ms. Lockwood to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from August 11, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion on poetry/verse on City sidewalks
7. Discussion on verbiage for sign for the Woolly Mammoth site in Bay View Park
8. Consideration on standardized wording for press releases
9. Discussion on the development of a cultural matrix/roadmap for art acquisition
10. Adjourn

All in favor. Carried.

Review of Minutes from August 11, 2021: No comments.

Chair's report: Chairperson/Ald. Bacon commented that the meet and greet for artist Steve Haas went well and that about forty people were present for the event held August 26th.

Woolly Mammoth was successfully installed at Bay View Park. Ald. Bacon is working on a kiosk for placement in the gazebo near Woolly with Mr. Kevin Quinn from the Ice Age Trail Alliance. Municipal Services will be building the kiosk and it will be two-sided with info about Woolly on one side and City park information on the other.

Ald. Bacon asked for an update from Ms. Miller on the transfer of ownership agreement for the "Celestial Sailor" art project – it has not yet gone to the Maritime Museum. Installation could happen in 2023 due to budgets but that year should have other monies budgeted to fix up parts of Sunset Park and could coincide with plumbing and electrical work for the metal art sculpture's fountain.

The Graham Park sail has yet to be completed.

Members of the board had questions on budgets and finance and Ald. Bacon detailed out the process with the upcoming budget meetings and how public comments can be read at these meetings. She described the layers of approving expenditures and the structures of committees and why the need for non-elected people within committees/boards.

Ms. Trenchard asked for a full listing of City properties that the board can work with. More information about all City parks will be provided at the next meeting.

Public comment on agenda items: No public comments. The board members would like to see a monthly agenda item for opportunities from the outside or a public call to creative ideas/art projects for the City, to get the community more involved. Ald. Bacon suggested that when speaking with others on the outside that do have ideas, relay those to her and she can get an agenda item added for a future meeting.

Discussion on poetry/verse on City sidewalks: Ms. melaniejane is working on a meeting between her contact in Milwaukee who has knowledge of this art form, and Ms. Lockwood but time has not allowed for it. This item to be carried over to next month's agenda.

Discussion on verbiage for sign for the Woolly Mammoth site in Bay View Park: Ms. Chris Kellems, 120 Alabama Street, was present. Per Ms. Kellems, Woolly is all paid for and the change in ownership has legally taken place, per Ms. Miller. There is a small balance at Destination Sturgeon Bay in an account that will remain open until the end of the year that will be used for plaques and Ms. Kellems will continue to solicit for donations to add to this account. One plaque will have information about the artist and another plaque will list donations of \$1,000 and above. Other questions arose regarding the area near Bay View Park such as parking, lighting, and a possible ribbon cutting ceremony.

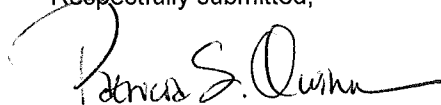
Discussion on standardized working for press releases: This was tabled and will be on the next agenda.

Discussion on the development of a cultural matrix/roadmap for art acquisition: This was tabled and will be on the next agenda.

Next Meeting Date: Wednesday, October 13, 2021 @ 9 A.M. – Council Chambers, City Hall.

Motion to adjourn by Ms. Trenchard and seconded by Ms. Lockwood. All in favor. Carried. Meeting adjourned at 10:04 A.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary

JOINT REVIEW BOARD

Tuesday September 14, 2021

A meeting of the Joint Review Board was called to order at 1:00 p.m. by Chairperson Ward in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members present were City Representative Mayor Ward, Door County Representative Steve Wipperfurth, NWTC Representative Gina Egeren per zoom, Sturgeon Bay Schools Representative Mike Stephani. Also present were City Administrator Van Lieshout, Community Development Director Marty Olejniczak, Finance Director/City Treasurer Val Clarizio, Planning/Zoning Administrator Sullivan-Robinson, Administrative Assistant Miller, Robert W Baird Representative Brian Ruechel and Office Accounting Assistant II Tricia Metzger.

Approval of the Minutes for August 17, 2021: Moved by Mr. Chaudoir, seconded by Mr. Wipperfurth to approve the minutes from August 17, 2021. Carried.

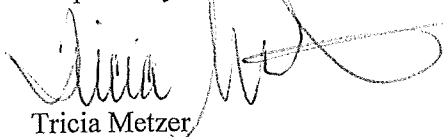
Review and discussion of the proposed Project Plan and Boundary for Tax Incremental District No. 5: Community Development Director Olejniczak stated the only change to the project plane since the last meeting is to the map. Delaware Street is shown, potentially being paid for by the TID, all the way down to 3rd Avenue. Both the Plan Commission and Common Council have adopted resolutions for creation of the TID. Brian Ruechel of Robert W Baird stated that the City has gone through all the steps required for the creation of the district, with the final approval before this Committee today.

Mr. Chaudoir questioned whether the budget was adjusted because of Delaware Street. Mr. Olejniczak stated that the proforma numbers were already completed as best estimates. There is language written in the plan that allows flexibility with how the City positions projects. Mr. Ruechel noted that the cash proforma shows that there is certainly room for expansion of costs.

Approval of the Joint Review Board Resolution creating TID No. 5: Moved by Mr. Chaudoir, seconded by Mr. Wipperfurth to approve the Joint Review Board resolution creating Tax Incremental District No. 5. Carried.

Adjourn: Moved by Mr. Wipperfurth, seconded by Mr. Stephani to adjourn. Carried. The meeting adjourned at 1:11p.m.

Respectfully submitted,



Tricia Metzger
Office Accounting Assistant II

FINANCE/PURCHASING & BUILDING COMMITTEE
September 14, 2021

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Administrator Van Lieshout, City Treasurer/Finance Director Clarizio, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Declare Two 2017 Ford Explorer Police Interceptors as Surplus.
5. Review bills.
6. Adjourn.

Carried.

No one spoke during public comment on agenda items.

Consideration of: Declare Two 2017 Ford Explorer Police Interceptors as Surplus:

Assistant Police Chief Brinkman stated that two 2017 Ford Explorer Police Interceptor vehicles will be declared as surplus and advertised for sale on the city's website. A minimum bid is set at \$3,000 per vehicle. Bids will be opened September 27, 2021.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to declare two 2017 Ford Explorer Police Interceptor vehicles as surplus. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to adjourn. Carried. The meeting adjourned at 4:05 pm.

Respectfully submitted,


Tricia Metzger

CITY PLAN COMISSION MINUTES
September 15, 2021

A meeting of the City Plan Commission was called to order at 6:00p.m. by Chairperson David J. Ward in the Council Chambers, City Hall, 421 Michigan Street, Sturgeon Bay.

Roll Call (#1): Members present: David Ward, Kirsten Reeths, Helen Bacon, Jeff Norland, Dennis Statz, Mark Holey, and Debbie Kiedrowski were present. Also present were Community Development Director Marty Olejniczak, Zoning/Planning Administrator Christopher Sullivan-Robinson, City Administrator Josh VanLieshout, and Administrative Assistant Suzanne Miller.

Adoption of agenda (#2): Motion was made by Mr. Norland and seconded by Mr. Statz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from August 18, 2021.
4. Public comment on non-agenda Plan Commission related items.
5. Comprehensive Plan amendment to change the Future Land Use designation from Higher Density Residential to Regional Commercial for property located at 1361 N. 14th Avenue.
6. Zoning map amendment petition by Estes Investments, LLP from Agricultural (A) to General Commercial (C-1) for property at 1361 N. 14th Avenue:
 - a. Presentation
 - b. Public Hearing
 - c. Consideration/Recommendation (Note: The Plan Commission will not make a recommendation at this meeting, unless a motion is made and passed by ¾ of the members present to act on the request at this meeting.)
7. 3rd Avenue Beautification Plan for a portion of N. 3rd Avenue along Fincantieri's south yard:
 - a. Presentation
 - b. Consideration
8. Consideration of: Zoning map amendment for parcels along the west side of N. 8th Avenue between Belmar Place and Bonnie View Drive. (Note: This item is for initial consideration only. The Plan commission will not make any formal recommendation to amend the zoning map until after a public hearing is held at a later date.)
9. Consideration of: Restructuring of permitted and conditional uses within the Sturgeon Bay Zoning Code.
10. Adjourn.

All ayes. Motion carried.

Approval of minutes from August 18, 2021 (#3): Motion was made by Ms. Bacon to approve the minutes from August 18, 2021 and seconded by Ms. Reeths. All ayes. Motion carried.

Public Comment on non-agenda Plan Commission related items (#4): No citizens presented for public comment.

Comprehensive Plan amendment to change the Future Land Use designation from Higher Density Residential to Regional Commercial for property located at 1361 N. 14th Avenue (#5):

Presentation: Christopher Sullivan-Robinson explained the petition addresses future land uses. He stated Dave Philips (representing Estes Investments, LLP ["Estes"]) is requesting a rezoning from Agricultural to General Commercial to allow redevelopment of the rear half of the property into commercial storage units. The current Comprehensive Plan shows the intended future land use of the property as higher density, multi-family residential. In order to approve a zoning change, the Comprehensive Plan must be amended to be consistent. Per Mr. Sullivan-Robinson, options for the future land use designation include: 1.) Current listing, with no change recommended to the Comprehensive Plan. 2.) Regional Commercial, which directly matches Estes's request or 3.) Unsewered Commercial, as there is no sewer or water extending to the property. He reported staff sees options #2 and #3 as beneficial to the city. The property is currently being used as commercial storage, so the redevelopment will not be a change of use.

Dave Phillips, of Bayland Building is working with Estes to develop the property. They are proposing 24ft. x 41ft. x 16ft. tall buildings with one 14ft. x 14ft. overhead door for storage purposes. He also described building use for "man and woman caves" with the possible addition of heat, air conditioning, and office use. There are no wetlands on the property and the site is in disarray. He does not believe the site is good for commercial use due to lack of sewer and water. Additionally, he states the lack of sidewalks, the narrow road, and the drop in elevation from road to rear of property does not make the site work for residential. He believes the newest plan/building design will better allow for the addition of landscaping between the buildings. They plan to construct 15 units in the rear of the property.

Mr. Statz asked about mitigation of hazards due to former use as an orchard, to which Mr. Phillips responded soil testing would likely be required by the city and that there would be little digging and more filling to encapsulate any contaminated soils.

Mr. Phillips responded to Ms. Kiedrowski's concerns regarding appearance (buildings, asphalt) by stating the small building at the front of the property would be torn down, the entire front of the property would not be asphalt, and a plan for the development of the front of the property was not yet in place.

(#5 continued)

Mr. Norland stated sewer and water are vital to a “man cave”. Mr. Phillips explained that a holding tank could be added and the property has a well. Together, this would allow Estes to offer the option of a bathroom and car washing capability.

Mr. Holey questioned whether the mobile home would be removed. Mr. Phillips responded that the dwelling is currently leased and they plan to start construction away from that area of the property. He stated the dwelling would come down in the “long-term plan, maybe just not right away”.

Mr. Phillips explained to Ms. Reeths that all the little outbuildings would be torn down, as well as the silo. Over the years it will take to build the project, the large building in the front would come down and eventually the mobile home. Steve Estes interjected the mobile home and tenant came with the property when they bought it. He would “love to tear it down”, but the tenant has no place to go. Ms. Reeths asked if the mini-storage units would be rented or sold and Mr. Phillips answered that has yet to be determined.

Ms. Kiedrowski questioned who would oversee the property if the units were all sold. Mr. Phillips responded the units would become like a condominium complex with a condominium board. Mr. Estes interjected that it would be years of development before they no longer had an interest in the property during which time they want to property to look good.

Public Hearing:

Prior to taking testimony Mr. Olejniczak explained there are two hearings involving this property: 1.) Public hearing #1 addresses the Comprehensive Plan’s intended future use of the property and 2.) Public hearing #2 addresses the specific zoning classification.

Anthony Recuperero of 1408 N. 12th Place, whose property backs up to the Estes property, raised concerns about the run-off between the rear of his property and the Estes property and the maintenance of that area. Though he stated he has no problem with mini- storage development on the Estes property, he is concerned about the noise from units that may be used for race car and boat maintenance. He requested quiet times be included in the by-laws for the association.

Testimony by Chris Larsen of 1411 N. 14th St. spoke of being in support of mini-storage if it were “run like a business” and stated he does not trust the owners of the property to complete a second phase, leaving the “eyesore” that currently exists. He raised concerns about the living conditions at the trailer on the property and stated the owners have been delinquent their responsibility to the resident and to their neighbors. He spoke of the presence of lead and arsenic due to the mixing site that once operated on the property.

(#5 continued)

He was informed of the chemical's presence by the Soil and Water Conservation Department and reported while the lead and arsenic levels were below those which would require mitigation, they are present in soil that will be disturbed during construction. Mr. Larsen offered to share his documentation.

Mr. Ward closed the Public Hearing at 6:32pm.

Consideration/Recommendation:

Mr. Olejniczak and Mr. Sullivan-Robinson recommend Unsewered Commercial as the best choice if the Plan Commission chooses to recommend a change of the land use designation in the Comprehensive Plan for this property to the Common Council. The lack of sewer makes the property inappropriate for more intensive use (heavy retail, larger office use).

Mr. Ward stated an issue with storm water was raised in the testimony and questioned when that would be addressed as he understood it could not be addressed as part of the current decision being made. Mr. Olejniczak confirmed it would be addressed at a later point, when the applicant came back for plan approval. Mr. Ward also questioned how/when limitations or "conditions of use" could be applied to uses such as man/woman cave. Mr. Olejniczak stated that would be difficult as mini-storage would be a permitted use once the Comprehensive Plan and zoning district were changed.

Mr. Norland questioned if the Board left use and zoning as is, would they have much more control over what happens with the property if/when the applicant came back with a Planned Unit Development? Mr. Olejniczak confirmed a PUD would give the Board the ability to put certain requirements in place.

Ms. Bacon expressed her concerns regarding lack of a clear plan and issues with run off. She stated those issues would not be addressed as a part of this meeting's discussion.

Mr. Holey questioned the limit for the number of storage units that could be placed on the property. Mr. Olejniczak explained no more than 70% of the property could be covered by impervious surfaces, including driveway/asphalt. There is no density rule. Mr. Holey questioned whether the holding tank would be allowed. Mr. Olejniczak answered what would be allowed is determined by the Door County Sanitarian.

Mr. Ward questioned whether a PUD as suggested by Mr. Norland would establish the zoning and the Board would then go backward to amend the Comprehensive Plan. Mr. Olejniczak reported WI State law requires the municipality to make zoning decision

consistent with its Comprehensive Plan. Therefore, the Comprehensive Plan should be amended first, and then zoning amended or they can be done at the same time.

Mr. Olejniczak reiterated the issue at hand for this meeting is to determine: 1.) appropriate future land use for the parcel and 2.) what is the appropriate zoning to apply. The requested C-1 zoning district allows a permitted use for commercial storage.

Ms. Kiedrowski questioned authority over the drainage issues at the site. Mr. Olejniczak stated he could find no drainage easements over the property, which leaves the responsibility to the property owner.

Mr. Phillips stated Baudhuin Engineering & Surveying is hired to develop a storm water plan and they plan to raise the level of the buildings so draining will happen according to Baudhuin's plan. The owner also owns a landscape company and Mr. Phillips reassured the Board the property would be cleaned up and landscaped. He stated they would have a plan for noise.

Mr. Ward summarized that the Board did not want to take any action on this petition to amend the Comprehensive Plan to change the Future Land Use designation from Higher Density Residential to Regional Commercial for property located at 1361 N. 14th Avenue. No motion was made.

Zoning map amendment petition by Estes Investments, LLP from Agricultural (A) to General Commercial (C-1) for property at 1361 N. 14th Avenue (#6):

Staff Presentation: Mr. Sullivan-Robinson stated the presentation made for agenda item #5 also included the information for agenda item #6.

Public Hearing:

Presentation: Mr. Sullivan-Robinson stated the presentation made for agenda item #5 also included the information for agenda item #6.

Testimony: No one presented to speak.

Mr. Ward closed the hearing at 6:56pm.

Consideration/Recommendation: Mr. Ward called for a motion to act upon the zoning map amendment petition at tonight's meeting. No motion was made. Mr. Olejniczak stated the item would go back on the agenda for the next regular meeting of the Plan Commission, at which time they could make a recommendation to the Common Council.

3rd Avenue Beautification Plan for a portion of N. Third Avenue along Fincantieri's south yard (#7).

Presentation: The Beautification Plan was presented by Darren Ploor, facility manager, and Tom Martin (both in person) and Ryan Hoernke, Asst. General Manager and Finance Director (by phone) of Fincantieri Bay Shipbuilding with Ed Freer of Graef USA, Madison, WI (by video). Mr. Martin described the project area as stretching along the west side of 3rd Avenue from 325 N. 3rd Avenue northward to the intersection at Iowa street. He explained three design concepts were developed initially, two meetings were held to invite public input, and two on-line surveys conducted. Information gathered indicated three overarching themes: 1.) Connecting downtown to Sunset Park 2.) Maintaining view corridors for public viewing of the shipyard and 3.) Blocking noise and creating a buffer between the shipyard and the neighborhood. In addition, public feedback indicated a desire to avoid large fences/barriers, include greenery, and make the project maintainable.

Mr. Freer presented the schematic design and stated that the project was coordinated with improvements to Fincantieri's parking lots. For the frontage along the old railway depot, a small-scale public gathering space is planned for the future. Mr. Freer reported no specific plan for the area is in place. The area on the immediate schedule for improvement starts to the north of the railway depot lot, where the green space to the west of the sidewalk will be widened to 9 feet, an increase of 6ft. over the present space. In that space, nine canopy trees and other vegetation will be added along a length of ~300ft to Iowa Street. The view corridors will be at the entrance to the parking lot and at Iowa Street. He described two concepts for the final design: 1.) A combination of greenery and fencing with an entry feature that includes two 6-7ft. columns displaying interpretive elements to formalize the entry into the shipyard or 2.) A combination of greenery and fencing with interpretive elements/artwork (symbols and graphics) superimposed upon the fencing.

Consideration:

Mr. Norland questioned how security would be maintained after the removal of the existing street-side fence. Mr. Ploor explained the existing fence along the former 1st avenue will remain and serve as the security fence.

Mr. Statz questioned intention to continue the project north along 3rd Avenue where there is currently chain-link fencing with barbed wire. Mr. Ploor responded that as plans develop for the shipyard develop they would continue the theme north along the property as opportunities present themselves to us.

Ms. Bacon questioned the plan for the building at 325 N. 3rd Avenue as she regularly receives citizen complaints regarding its appearance. Mr. Martin responded they are

receiving quotes for painting the building in their brand colors (blues and grays) and are looking at creative window coverings. Mr. Statz stated he too gets calls about the appearance of the shipyard along 3rd Avenue.

Mr. Holey questioned the time frame for the project. Mr. Ploor reported the 325 N. 3rd Avenue building improvements would be completed by year's end (2021). Mr. Martin reported the remainder of the project would carry into next spring (2022). Mr. Holey asked about completion of the interpretive part/railway depot project and Mr. Hoernke stated the Depot project should be completed next year.

Ms. Reeths questioned the capacity of the parking lot. Mr. Ploor answered 177 spots in the south parking lot and a similar, slightly smaller number in the lot to the north. Ms. Bacon questioned if this would eliminate the off-street parking she receives citizen complaints about. Mr. Ploor stated parking would be significantly increased through the plan, which opened up many more opportunities for off-street parking.

Mr. Ward called for a motion. Ms. Bacon moved Fincantieri Bay Shipbuilding's 3rd Avenue Beautification Plan be approved and Ms. Kiedrowski seconded the motion. Mr. Ward called for a vote. All ayes. The motion carried.

Consideration of Zoning map amendment for parcels along the west side of N. 8th Avenue between Belmar Place and Bonnie View Drive (#8)

Mr. Olejniczak reported a 2.6-acre parcel owned by the James Parson Trust at 1118 N. 8th Avenue was recently listed for sale and there is an accepted offer. Prospective buyer plans to use the existing home. In the sale process, it was discovered via the zoning map that the parcel was mapped as Planned Unit Development when the PUD ordinance for Bonnie View Heights was established in 1973. As the Parson Trust parcel is not in Bonnie View Heights, the PUD ordinance doesn't apply. The City Attorney recommended the subject parcel and a second mismapped parcel at 1164 N. 8th Avenue be properly zoned. In addition, two parcels in the Bonnie View Heights subdivision were zoned to be offices (PUD C-1) and require rezoning as one is a vacant lot and the other contains a single-family home. Staff also believes the Future Land Use map is mis-mapped as related to existing development along 8th Avenue. The west side of 8th is designated as Medium Density Residential when there exist almost entirely single-family dwellings on larger lots. The east side of 8th Avenue is designated as Lower Density Residential when currently apartments, duplexes and smaller lots exist there. Mr. Olejniczak requested the Plan Commission consider 1.) Which parcels should be included in the zoning petition –the mis-mapped parcels only or include the PUD C-1 parcels 2.) Which zoning classifications to include as R-1 – R-4 are all appropriate and 3.) Whether to include a Comprehensive Plan amendment at the same time. In particular, Mr. Olejniczak asked the Board make an initial determination of what the new zoning classification would be as the specific district is needed for the public hearing notice.

After hearing discussion by the Commissioners, Mr. Ward explained the Commission was asking staff to use its discretion regarding the proposed zoning within the parameters discussed in the presentation and to include all the parcels in question, and return to the Commission to present that plan. No formal action was taken

Consideration of Restructuring of permitted and conditional uses within the Sturgeon Bay Zoning Code (#9).

Presentation: Mr. Olejniczak reported Vandewalle & Associates, Inc. recommended all uses in each zoning district be documented in table format. Copies of the working version of the table and a notes page that addresses any district's special rules were distributed to the Commissioners. He explained the need for elimination of outdated language and a change to eliminate the current requirement for PUD for multifamily dwellings of >25 units when proposed in a multi-family district. He recommends a change to permitted use for 8-24 units and conditional use for >24 units, with no requirement for PUD unless a development requires special conditions (ex: height, setback). Additionally, he recommends making bed and breakfast establishments a permitted use in most cases just as tourist rooming houses are currently.

Mr. Ward questioned the use assigned to the new mini-golf course. Mr. Olejniczak responded it is conditional use. He described grouping changes for municipal facilities and major and minor utilities facilities.

Ms. Reeths question the use for cell-phone towers. Mr. Olejniczak reported with the State of Community Protection and Services Committee is currently reviewing a Communication Tower Ordinance that would govern that use.

Mr. Olejniczak explained drive-through lanes were taken out of the table as a use (currently conditional use) as the Aesthetic Design and Plan Site Review Board can oversee drive-through lanes and put specific rules regarding them in their guidelines.

Mr. Ward directed the Commissioners to take the table and notes with them to study.

Adjourn (#10): Mr. Holey made the motion to adjourn, which was seconded by Mr. Norland. Mr. Ward called the vote. All ayes. The motion passed at 6:44pm.

Respectfully submitted,

Suzanne Miller
Administrative Assistant

Committee of the Whole
September 27, 2021

A meeting of the Committee of the Whole was called to order at 4:08 p.m. by Mayor Ward. Roll call: Ward, Bacon, Statz, Williams, Gustafson, Nault and Wiederanders were present. Reeths was excused. Staff present: City Administrator VanLieshout, Finance Director/City Treasurer Clarizio, City Clerk/Human Resource Director Reinhardt, Community Development Director Olejniczak, Municipal Services Superintendent Barker, City Engineer Shefchik, Fire Chief Dietman, Assistant Fire Chief Montevideo, Police Chief Henry, and Assistant Police Chief Brinkman. Also present: Sturgeon Bay Utilities General Manager Stawicki, members of the public and Deputy Clerk/Treasurer Spittlemeister.

Williams/Nault to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Affirmation of Budget Principles.
5. Consideration of: 2022 Budget.
6. Adjourn.

Carried.

Consideration of: Affirmation of Budget Principles:

City Administrator VanLieshout introduced and listed the budget principles that have been established and in place since 2008. They are as follows:

1. No use of Fund Balance from General Fund for Operating Budget.
2. Return all prior year operating/capital surpluses to the proposed Operating/Capital Budget.
3. No use of debt for operating expenses.
4. Use capital fund balance only for capital assets.
5. Maintain current levels of service.

Bacon/Gustafson to affirm and recommend staff proceed with preparing the 2022 budget using the five established budget principles. Carried.

Consideration of: 2022 Budget:

Mr. VanLieshout gave a power point presentation on the proposed 2022 Budget. Starting with revenue, taxes are the largest source of revenue for the City, followed by Intergovernmental Revenue which includes Shared Revenue and Transportation Aids.

For the proposed 2022 Operating Budget is split into three categories; Personnel, Commodities and Contractual. Personnel expenditures are 68% of the operating expenses, while Commodities are at 5% and Contractual is 27%. Contractual expenditures for the proposed operating budget have increased due in part to increases in property/liability insurance, computer/IT services, and tax collection by the County.

The proposed 2022 Capital Budget was reviewed. A few proposed Capital improvements are Street resurfacing, Grant Avenue extension, Little Lake, Sunset Pavilion and Municipal Services parking lot. Proposed Capital purchases include brush truck and rescue squad for Fire Dept., Police/Fire boat engines, Police squad car, skid steer, dump truck, plow truck, weed harvesting shore conveyor and HVAC for City Hall.

Finance Director/City Treasurer Clarizio summarized options for the tax levy in regards to the proposed 2022 budget and TID districts. Staff members were able to address questions and concerns that were brought forward from Council members.

Bacon/Statz to adjourn. Carried. Meeting adjourned at 5:54 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Laurie Spittlemeister". The signature is written in a cursive style with a large initial "L".

Laurie Spittlemeister
Deputy Clerk/Treasurer

BEVERAGE OPERATOR LICENSES

1. DeGuelle, Tara
2. Haring, John S.
3. Kissinger, Roxanne M.

1.166 - Local arts board.

- (1) ~~Purpose. This section is intended to ensure the~~ The purpose and tasks of the Local Arts Board are to promote cultural and artistic enrichment and diversity within the City, to connect City residents and visitors through arts and culture, to enrich publicly owned spaces and buildings through arts and culture, to facilitate arts and culture related communication and collaboration within the community, to enhance the quality of life within the city and to provide a the structure through which within which opportunities the opportunity for cultural and artistic and cultural proposals involving public lands public spaces, and buildings, funding, or other related resources may be considered. Cultural and artistic proposals may include, but are not limited to: music, dance, creative writing, visual art, performance art, installation, photography, theater, film, arts education and craftsmanship.
- (2) *Created; membership.*
- (a) The local arts board of the City of Sturgeon Bay is hereby created.
- (b) The local arts board will be appointed by the mayor subject to common council confirmation. It will be composed of representatives from the following constituencies:
1. ~~One~~ One elected member/Alder from the board of parks and recreation board.
 2. ~~One representative who is a professional planner, architect, or engineer.~~
 3. ~~Three~~ Four representatives of the local arts community to include: ~~visual, performing and language arts and one representative from the Miller Art Museum artist and/or local arts community members.~~
- (c) ~~Of the initial members so appointed, one shall serve a term of one year, and two shall serve a term of three years. Thereafter, the term for each member shall be three years.~~
- (d) Member's service shall be limited to three consecutive three-year terms. Members may be asked to serve again after being off the Board for one term (3 years).
- (3) *Powers and duties.*
- (a) ~~The local arts board shall act in an advisory capacity for~~ evaluate any works of art or artifacts proposed ~~to be placed for placement on upon City property. Said items shall be submitted directly to the local arts board or submitted to the local arts board by the park and recreation committee, and the~~ The local arts board shall, after discussion, consideration, and vote, make recommendations back to the park and recreation committee (and Common Council when appropriate) regarding:
1. The appropriateness of the work of art proposed to be located on municipally owned property.
 2. The location for the placement of the art proposed to be located on municipally owned property.
- (b) The local arts board shall serve in a design review capacity, upon referral by the park and recreation committee, for architectural structures placed on city property when the primary purpose of the structure is for cultural expression.
- (c) The local arts board shall act upon any other similar or related request the park and recreation committee may delegate as it relates to the committee's expressed purpose under subsection (1).

(Ord. No. 1008-0898, § 1, 8-4-98; Ord. No. 1353-0119, § 1, 1-3-19)

1.166 - Local Arts Board.

- 1) *Purpose.* The purpose and tasks of the Local Arts Board are to promote cultural and artistic enrichment and diversity within the City, to connect City residents and visitors through arts and culture, to enrich publicly owned spaces and buildings through arts and culture, to help facilitate arts and culture related communication and collaboration within the community, and to provide the structure through which artistic and cultural proposals involving public spaces and buildings may be considered. Cultural and artistic proposals may include, but are not limited to: music, dance, creative writing, visual art, performance art, installation, photography, theater, film, arts education and craftsmanship.
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 - (2) Four representatives of the local arts community to include artists and/or local arts community members.
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- 3) *Powers and duties.*
 - a) The Local Arts Board shall evaluate any works of art or artifacts proposed for placement on City property. Said items may be submitted directly to the Local Arts Board or submitted to the Local Arts Board via the Park and Recreation Committee. The Local Arts Board shall, after discussion, consideration, and vote, make recommendations back to the Park and Recreation Committee (and Common Council when appropriate) regarding:
 - (1) The appropriateness of the work of art proposed to be located on municipally owned property.
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1.166 - Local arts board.

- (1) *Purpose.* This section is intended to ensure the cultural and artistic enrichment and diversity to enhance the quality of life within the city, and to provide a structure within which opportunities for cultural and artistic proposals involving public lands, buildings, funding, or other related resources may be considered.
- (2) *Created; membership.*
 - (a) The local arts board of the City of Sturgeon Bay is hereby created.
 - (b) The local arts board will be appointed by the mayor subject to common council confirmation. It will be composed of representatives from the following constituencies:
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 - (c) Of the initial members so appointed, one shall serve a term of one year, and two shall serve a term of three years. Thereafter, the term for each member shall be three years.
- (3) *Powers and duties.*
 - (a) The local arts board shall act in an advisory capacity for any works of art or artifacts proposed to be placed upon city property. Said items shall be submitted to the local arts board by the park and recreation committee and the local arts board shall make recommendation back to the park and recreation committee regarding:
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