



**David J. Ward**  
Mayor

421 Michigan Street • Sturgeon Bay, WI 54235  
Phone: 920-746-2900 • Fax: 920-746-2905  
sbmayor@sturgeonbaywi.org • www.sturgeonbaywi.org

March 23, 2020

Dear Residents:

In our March 20, 2020 communication, the City shared with you ways the City is doing its part to contain the spread of COVID-19 and how you can continue to do business with the City, despite these challenges. City Hall remains open for voting for the April 7 election; however the building is closed for all other purposes. Municipal Services is closed for counter service as well.

Over the weekend, we had an opportunity to further evaluate City services that can be continued, or modified in the way they are delivered or can be done by mail or email.

**Planning and Zoning / Building Inspection Services:**

Building permit applications are being received in the foyer of City Hall, the building inspector has also left detailed conditions for inspections affixed to the entryway doors of City Hall. Zoning and planning permit applications can be downloaded at <https://www.sturgeonbaywi.org/community/applications-and-fees/>. Office of the Zoning Administrator can be reached at 746-2907 or by email to [csullivan-robinson@sturgeonbaywi.org](mailto:csullivan-robinson@sturgeonbaywi.org) and the Building Inspector at 746-2915 or email to [binspector@sturgeonbaywi.org](mailto:binspector@sturgeonbaywi.org).

**Municipal Services:**

Refuse and recycling services will continue as scheduled. If you are already thinking about spring clean up, the first large item pick up date is scheduled for April 17, 2020, the request form can be found at <https://www.sturgeonbaywi.org/wp-content/uploads/2019/12/2020-Large-Item-Collection-Form-1.pdf>. Completed request forms can be mailed to the City of Sturgeon Bay along with the stated fees. All payments can be made to City of Sturgeon Bay; 421 Michigan Street; Sturgeon Bay Wisconsin 54235.

**Parks / Boat Launches:**

Our parks and trails remain open for use, however restrooms and shelters remain closed. If you are thinking about spring fishing and want to purchase your launch pass early, you may still do so via US Mail. If you are a City resident, the fee is for a seasonal pass is \$44.00, for a non-resident \$73.00.

**Common Council / Committee Meetings:**

The declaration of emergency passed by the Common Council on March 19, 2020 included a provision allowing attendance of meetings of the Common Council and committees remotely. The City is taking steps to acquire this technology and to implement it in a way that maintains conformance to Wisconsin's Open Meetings Law.

We encourage people to consider sharing any feedback with council members via email or telephone. The email addresses of each common council member can be found at: <https://www.sturgeonbaywi.org/government/city-council/>. People who would normally attend a meeting in person, may also watch meetings of the Common Council and Plan Commission live on the cable channel 988 or at <https://sbtv.viebit.com/>.

## **Elections**

Online voter Registration has been extended to March 30, 2020. You can request an absentee ballot up to April, 2, 2020, **we strongly encourage people to request an absentee ballot to vote by mail**. At this time the polls will be open on April 7, 2020. You can request one from the state at [myvote.wi.gov](http://myvote.wi.gov). The City Clerk's Office will then mail the ballot to you. For those without internet access, you can contact our City Clerk's office at 746-2900 for assistance. In-person absentee voting at City Hall is available, and polling locations will still be open and operating normally for anyone who prefers to vote in person on Election Day.

## **Public Safety:**

During a meeting with the Chiefs of Police and Fire we discussed a number of issues concerning the provision of fire and law enforcement services to our citizens. Chief Porter and Chief Dietman want to reassure you that there is no change to response or the ready status of either police or fire. If for some reason, you do come into contact with, or see police and fire respond to call, you may observe different safety protocols being used. These protocols are intended to protect all involved from the likelihood or potential for transmission of COVID-19.

## **Sturgeon Bay Utilities:**

Over the weekend, the Public Service Commission of Wisconsin, the agency assigned to regulate utility's issued a number of orders aimed at providing relief to public utility customers in Wisconsin. The orders address fees, deposits, disconnections, and payment plans. More information on these orders will be forthcoming. Sturgeon Bay Utilities will continue to provide the best possible service and reliability and will full use of the orders issued by the Public Service Commission to work with customers through these difficult times.

## **City of Sturgeon Bay as an employer:**

The City is collaborating with other public agencies to find ways to find childcare for essential personnel who are otherwise unable to find or locate substitute childcare. The City has also implemented a number of measures aimed at reducing the likelihood of coming into contact with COVID-19. Such measures include: building access restrictions, response protocols, sanitation, schedule changes, and process alterations.

A non-emergency call center is expected to be activated this week. The purpose of standing this center up is to assist the public with general questions and to divert non-emergency calls from the emergency dispatch center.

We are committed to sharing the latest information with you as we are able. Follow our social media platforms <https://www.facebook.com/cityofsturgeonbay> and regular news outlets for the latest updates.

The best information on this virus continues to be found at the following websites:

- Wisconsin department of Health Services
  - <https://www.dhs.wisconsin.gov/covid-19/index.htm>
- Centers for Disease Control and Prevention
  - <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>
- Door County Health & Human Services
  - <http://www.co.door.wi.gov/>
- Door County Medical Center
  - <https://www.dcmmedical.org/coronavirus>

For General information regarding services and resources in the community:

- <https://211wisconsin.communityos.org/>
- <http://unitedwaydc.com/covid-19/new-item-182840>
- <https://doorcountypulse.com/tag/covid-19>

For business assistance and economic development matters:

- <https://livedoorcounty.org/2020/03/covid19/>

For Sturgeon Bay School related matters and food service:

- <https://www.sturbay.k12.wi.us/>

Both Chief Porter and Chief Dietman wish to thank the businesses who have been operating under the social distancing orders, voluntary compliance has been positive. Please continue to do your part by supporting local businesses as our local businesses provide jobs and incomes to many of our families, friends and neighbors.

**Please continue to practice good cold and flu etiquette by containing coughs and sneezes, regularly washing your hands, cleaning work spaces and common areas. Please continue to practice social distancing and as much as possible conducting business either by phone or email.**

**The emergency management group meets on a daily basis to review, discuss and respond to changing conditions. As more information becomes available we will further develop and share that information with you.**

**We will come through this as community, there will be an end, and there will be a time when we can look back and be proud of ourselves.**

**David Ward, Mayor**

**Dan Williams, Council President**

**Josh Van Lieshout, City Administrator**